

## **HUMAN RESOURCES AND LABOR NEGOTIATIONS COMMITTEE**

Minutes of the regular meeting of the Human Resources and Labor Negotiations Committee of the Dodge County Board of Supervisors held on Tuesday, August 4, 2020 at 1:00 p.m. in meeting room 1H&I located on the first floor of the Administration Building.

**HR COMMITTEE MEMBERS PRESENT: Marsik, Greshay, Hilbert, Schmidt and Kuehl**

**MEMBERS EXCUSED: None**

**ALSO PRESENT: James Mielke, County Administrator; Sarah Hinze, Human Resources Director (by phone); Tonia Mindemann, Assistant Human Resources Director; Megan Firari, HR Specialist; Justin Reynolds, IT Director; Phil McAleer, Assistant Physical Facilities Director.**

Meeting called to order by Marsik at 1:00 p.m.

Roll call was taken. All members present.

There were no non-Committee Member County Board Supervisors present.

Marsik asked if anyone present had any public comments. There were none.

Motion by Schmidt to approve the minutes of the regular and closed session meetings of July 21, 2020. Second by Hilbert. Motion carried without negative vote.

Committee members received a request from an employee of Human Services and Health to allow Emergency Sick Leave conversion to Sick Leave. There was discussion regarding the policy and the request.

Motion by Greshay to deny the request from an employee of Human Services and Health to allow Emergency Sick Leave conversion to Sick Leave. Second by Hilbert. Motion carried without negative vote.

The Committee reviewed the Personnel Requisition. Mielke recommended approval of these requests.

Two (2) Economic Support Specialist	Human Services
One (1) Maintenance Mechanic	Physical Facilities
One (1) Human Resources Secretary	Human Resources
One (1) Paralegal	District Attorney
One (1) Elder/Benefits Specialist	Human Services
One (1) Clinician IV – Outpatient	Human Services
Three (3) Corrections Officer	Sheriff's Office

Motion by Schmidt to approve the Personnel Requisitions as presented. Second by Kuehl. Motion carried without negative vote.

There were no Leave of Absence Requests to consider.

The Committee reviewed the Salary, Wage, and Status changes as presented.

**NEW HIRE – UNION:** Thomas Crowell, Deputy in Training, Sheriff's Office, \$21.41, SSU10, ST01, 08/03/2020. **RECLASSIFICATION – UNION:** None. **PROMOTION – UNION:** None. **NEW HIRE:** Angela Petruske, Division Manager – Fiscal Support Services, Human Services, \$42.38, DC14, ST01, 08/17/2020; Aimee Thelen, Customer Service Support Spec.-Clinical Services, Human Services, \$14.73, DC02, ST01, 08/03/2020; Audrey Boyd, Imaging Technician Intern, Land Resources & Parks, \$10.00, MSC19, ST01, 07/27/2020; Jeff Petersen, Park Caretaker – Harnischfeger, Land Resources & Parks,

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\$12.25, PK06, ST01, 07/23/2020. RE-HIRE LIMITED TERM/SEASONAL NEW HIIRE: None. LIMITED TERM/SEASONAL REHIRE: None. RECLASSIFICATION: Matthew Yuenger, Highway Maintenance Technician, Highway, \$25.30 (-\$3.31), DC05, ST05, 07/27/2020. PROMOTION: None. TEMPORARY ASSIGNMENT: Patti Messenger-Evans, Contact Tracer Coordinator (through 12/31/20), Human Services, \$16.95, DC03, ST01, 07/22/2020.

The Committee reviewed the Orientation Period Reports as presented.

**HR Director's Report:**

- a) Summary of Employee Resignations/Retirements: Hinze and Firari presented a summary of recent employee resignations/terminations.
- b) Grievances and Arbitrations: No report.

**Closed Session:**

Roll call vote was taken.

Motion by Hilbert, second by Schmidt to convene in Closed Session. Before voting on the motion, Chairperson Marsik announced to all present that the closed session is pursuant to Section 19.85(1)(e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically, developing negotiation strategies for collective bargaining with the Sheriff's Sworn Union, Local 120. The meeting is closed pursuant to section 19.85(1)(e) of the Wisconsin Statutes. Motion carried by unanimous vote of all members present at 1:15 p.m.

**Open Session:**

Motion by Greshay, second by Kuehl to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 1:19 p.m.

Future Agenda Items: Negotiations, 2021 Human Resources Budget Update, McGrath Study

It was the consensus of the Committee to schedule the next meetings of the Human Resources and Labor Negotiations Committee as follows: Regular Meetings **Tuesday, August 18, 2020 at 9 a.m. and Tuesday, September 1, 2020 at 9:00 a.m.** and which will be held in rooms 1H & I of the Administration Building.

Meeting adjourned by order of the Chairperson at 1:26 p.m.

  
Richard Greshay, Secretary

  
Joseph Marsik, Chairperson

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.

## HUMAN RESOURCES AND LABOR NEGOTIATIONS COMMITTEE

Minutes of Closed Session of the Human Resources and Labor Negotiations Committee of the Dodge County Board of Supervisors on Tuesday, August 4, 2020 at 1:00 p.m. in meeting room 1H&I located on the first floor of the Administration Building.

**HR COMMITTEE MEMBERS PRESENT:** Marsik, Greshay, Hilbert, Schmidt and Kuehl

**MEMBERS EXCUSED:** None

**ALSO PRESENT:** James Mielke, County Administrator; Sarah Hinze, Human Resources Director (by phone); Tonia Mindemann, Assistant Human Resources Director.

### **Closed Session:**

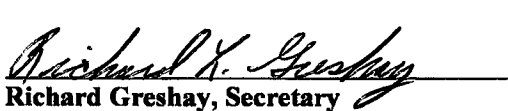

Roll call vote was taken.

Motion by Hilbert, second by Schmidt to convene in Closed Session. Before voting on the motion, Chairperson Marsik announced to all present that the closed session is pursuant to Section 19.85(1)(e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically, developing negotiation strategies for collective bargaining with the Sheriff's Sworn Union, Local 120. The meeting is closed pursuant to section 19.85(1)(e) of the Wisconsin Statutes. Motion carried by unanimous vote of all members present at 1:15 p.m.

There was discussion regarding strategies for collective bargaining with the Sheriff's Sworn Union, Local 120, Labor Association of Wisconsin.

### **Open Session:**

Motion by Greshay, second by Kuehl to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 1:19 p.m.

	
Richard Greshay, Secretary	Joseph Marsik, Chairperson

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